Huntingdon Road Surgery

**Infection Prevention & Control Meeting – 21st March 2023**

Present:

Dr David Hayton – IPC Lead, Laura Pascual Martinez- Nurse Manager, Ruth Beach – Care Co-Ordinator Admin

The minutes of the last meeting were agreed.

**ACTION POINTS**

1. **Legionella/Water checks -**

System of water checks at HRS (RB/LD) and Girton (BS) monthly.

Booked 28/03/2023.

**Action:**

* Weekly checks HRS RB
* Monthly checks HRS RB
* Quarterly checks at HRS – due **April 2023** July 2023 Oct 2023 Jan 2024

RB/DMH

* Annual checks at HRS and Girton – due summer 2023 RB/DMH

**Action:** DMH to book plumber.

External audit every 3 years. Not currently due. DMH

1. **IPC Training** –

LP has 2 staff members outstanding for handwashing training. Picks up all new staff.

**Action:** LP include IPC training in monthly staff training days LP

1. **Clinical Audits and Buildings Inspection –**
2. Building Inspection due in May/June 2023, a year after the last inspection.

**Action:** RB to arrange meeting for April 2023 audit for May 2023. DMH to review and send out existing room templates. RB

1. Infections after Minor Surgery.

**Action:** DMH to review DMH

1. Waste.

Use of purple sharps bins.

**Action:** LP wall hooks for sharps bins LP

Bin bag colours – yellow/orange. Clinician responsible to tie up and notify nursing team if full. Notify nursing team if sharps bin full.

Audit of waste

**Action:** DMH – audit due DMH

1. **Healthcare Acquired Infections**

None notified.

1. **CleanSlate Cleaners**

All staff should raise any issues with their manager / NP.

1. **IPC Report**

**Action:** DMH Annual report is due. RB to arrange after building inspection RB/DMH

Add to website to make available to staff and public.

**Action:** DMH to show RB to add to website DMH/RB

1. **Staff Vaccinations**

Up to date LP

**Action:** DMH to review records again. DMH

1. **Corona Virus**

Staff uniform.

**Action:** LP to confirm staff uniform practices. LP

Look at SOP for Staff member with possible covid-19 infection.

**Action:** LP to review SOPs. If any amendments, forward to DMH. LP

1. **Ear Syringing**

Patients are currently able to access through Sawston Medical Centre.

**Action:** DMH to check with RJT whether ear syringing is comes under the minor treatment package (LES). Decision before next meeting. DMH

1. **Spirometry**

Karen trained

Laura P trained

**Action:** Arrange in house interpretation training for KAM and LP from GPs LP

QOF – Asthma spirometry – current backlog of spirometry and diagnostic appointments but all are being processed.

**Action:** Remove spirometry from agenda RB

1. AOB

New consulting couches.

**Action:** LP to review risk assessments for old couches LP

**Next meeting: Tuesday 6th June 2023**

Review Dates for Diary:

|  |  |
| --- | --- |
| Annual Report | Due June 2023 |
| All-Site Building Inspection | Summer 2023 |
| Review of Needle Stick Policy | April 2023 |
| Review of IPC Policy | April 2023 |
| Review of Waste Management Policy | April 2023 |
| Hand washing training review | 2024 |

cc:

Neil Paterson – Business Manager

S-J Jarrold – Operations Manager