Huntingdon Road Surgery

**Infection Prevention & Control Meeting – 22 October 2022**

Present:

Dr David Hayton – IPC Lead, Laura Pascual Martinez- Nurse Manager, Ruth Beach – Care Co-Ordinator Admin

The minutes of the last meeting were agreed.

**ACTION POINTS**

1. **Legionella/Water checks -**

System of water checks at HRS and Girton monthly

**Action:** RB to allocate admin staff to undertake checks. Coordinate with DMH regarding training.

Quarterly checks at HRS.

Annual checks at HRS and Girton.

**Action:** DMH to book plumber.

External audit every 3 years. Not currently due.

New requirement for water impurities checks/. £8 per visit.

**Action:** DMH to book.

RB, DMH

1. **IPC Training** –

Training matrix is held with Hope Jordan.

Hand washing training due every 3 years for all staff. Most staff retrained in 2021.

Annual re train on hand washing technique.

HJ currently emails staff when training is due to expire. Staff must arrange with LP to undertake training.

**Action:** LP train all new staff f2f, then online refresher training. LP to get training list from HJ.

 LP

1. **Clinical Audits and Buildings Inspection –**
2. Building Inspection due in May/June 2023, a year after the last inspection.

**Action:** DMH to review and send out existing room templates.

New software available for Infection Control.

**Action:** DMH to review for next year if practice would like to purchase and use.

1. Infections after Minor Surgery.

**Action:** DMH to review

1. Covid secure audit. No need to repeat.

Current measures:

* Avoid seeing covid positive/symptomatic patients in the surgery
* Hot room available
* Deep clean hot room if positive case identified (any infection)

**Action:** RB Remove Covid secure audit from agenda.

DMH, RB

1. **Healthcare Acquired Infections**

1 case of C.Dif Diarrhea, acquired in hospital

1. **CleanSlate Cleaners**

There have been no cleaning standards problems reported.

All staff should raise any issues with their manager / NP.

1. **IPC Report**

**Action:** DMH Annual report is due.

Add to website to make available to staff and public.

LP suggested that report is written after building inspection reports.

 DMH

1. **Staff Vaccinations**

Do any bloods and vacs for staff – process them as temporary patient. Problem that staff records can be accessed by other staff. Staff to be asked if they agree to have records on HRS/Girton.

Occupational Health service should be providing vaccination but this is not being processed.

New staff have joined since October 2021.

**Action:** DMH to review records again.

DMH

1. **Corona Virus**

LP asked for confirmation of current covid positive requirements for health care workers.

Staff return to work, staff to do individual risk assessment to whether see patient who is immunosuppressed f2f.

Staff uniform.

**Action:** LP to confirm staff uniform practices.

Look at SOP for Staff member with possible covid-19 infection.

**Action:** LP to review SOPs. If any amendments, forward to DMH.

LP

1. **Ear Syringing**

We discussed restarting our ear syringing service.

Patients are currently unable to access ear syringing at the Extended Access GP

DMH suggested limit on Ear Syringing appointments if HRS do start this service.

LP some nurses are happy to undertake this treatment.

**Action:** DMH to check with RJT whether ear syringing is comes under the minor treatment package (LES). Decision before next meeting (Jan 2023).

 DMH

1. **Spirometry**

Karen trained and can do interpretation.

Mel currently training with assessment due in Nov 2022.

Laura P has not undertaken any spirometry recently.

Annual requirement to have machine re calibrated.

KIW will inform who needs spirometry. To be discussed at meeting 07/11/22.

Infection control and spirometry.

* Currently using up to date filters
* Staff pre-screening risk assessment for any covid symptoms
* Machine being cleaned according to manufacturer’s instructions

**Action:** LP to confirm above

**Action:** RB to remove from agenda

LP,RB

1. AOB

Fridges/Vaccination storage. LP discussed having all vaccinations shared across all fridges. Ordering of new fridges with glass doors to allow ease of stock maintenance. Discussed notification system for power cuts to fridges.

**Action:** DMH to investigate.

New consulting couches.

**Action:** LP to request from NP.

DMH, LP

**Next meeting: Tuesday 31st January 2023**

Review Dates for Diary:

|  |  |
| --- | --- |
| Annual Report | Due June 2023 |
| All-Site Building Inspection | Summer 2023 |
| Review of Needle Stick Policy | April 2023 |
| Review of IPC Policy | April 2023 |
| Review of Waste Management Policy | April 2023 |
| Hand washing training review | 2024 |

cc:

Neil Paterson – Business Manager

S-J Jarrold – Operations Manager