Huntingdon Road Surgery

**Infection Prevention & Control Meeting – 4th February 2020**

Present: Dr Hayton – IPC Lead, Jane Marchant - Lead Nurse,

Liz Gohery – Admin

The minutes of the last meeting were agreed.

**ACTION POINTS**

1. **Legionella/Water checks -**

All processes and recordings are working well. Outstanding maintenance jobs have been completed. We agreed to arrange third party audit if there are material changes to the building or systems.

1. **IPC Training** –

All staff members have attended their annual hand washing training including recent new employees. A further enhanced mandatory training session with a specialist from Infection Control is to be arranged. Jane is follow up with the arrangements. JM

1. **Audits**

**A. Prescribing of sharps bins** –

Following the latest audit result there are improvements required regarding numbers of patients who do not have a sharps bins prescribed on their prescription. This issue is to be discussed at GP meeting. DMH

**B. Infections post ear irrigation** – to be repeated in June 2020.

**C. Infections after minor surgery –** to be repeated in June 2020.

**D. Buildings Inspection –** following feedback from the CQC Inspection, those doing walkround will need to ensure that the area specific IPC and cleanliness audits (blank copies of which are in the Infection Control Folder in the joint filespace) need to be completed at least annually for each area, at each site.

Action points to be documented and fed back to IPC meeting.

 DMH

1. **Healthcare Acquired Infections -**

None reported since last meeting. This is to be monitored on a weekly basis at the GP Meeting. DMH

1. **CleanSlate Cleaners -**

The current cleaning schedule is working well and no issues are outstanding. The renovation of the Girton Branch Dispensary quotation is currently being reviewed. NP/DMH

1. **IPC Report –**

The Annual Report July 2019 is available to view on the website.

1. **Latex-Free Gloves -** Latex gloves are no longer being ordered. Jane mentioned that vaccine bungs are latex and therefore signage is best kept on display. All patients are asked about latex allergy prior to any procedure requiring the use of protective gloves.
2. **Staff Vaccinations –** We have introduced a new process to ensure that staff are up to date with their standard NHS vaccinations, and others. DMH has circulated a questionnaire about previous vaccination history and currently approximately 50% of staff have returned it. The process is ongoing.

DMH

1. **AOB**

**Wuhan Corona Virus –** Reception Staff have been informed and a process has been put in place on how to handle patient’s appointment requests suffering with ‘Flu’ like symptoms, who have flown from any country affected with the virus.

**Next meeting – Tuesday 12th May 2020**

**Dates for Diary**

Date of Review Needle Stick Policy – January 2020 currently in process

Annual Report – July 2020

Date of review of IPC Policy – June 2021

Date of Review of Waste Management Policy – June 2021

cc:

Neil Paterson – Business Manager

S-J Jarrold – Operations Manager